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## Lucas County Information Services Checklist for Hardware/Software/Services

Department: Lucas County Sheriff

Requestor: Kevin Helminski

Funding Account &amp; Description: Furtherance of Justice Account

Req. Date: 12/16/2013

Vendor: CDWG

**Type of Request (check all that apply):**☒ Hdw ☐ SW ☐ Services/New☒ Purchase ☐ Lease ☐ Subscription☐ Services/Support Renewal  
Original Purchase Date☒ State Term Contract ID NJPA

Description or Nature of Request and for whom this is intended:

Lucas County Sheriff intends to purchase a printer for Judith Zalewski in the Sheriff's Civil Division Office.

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
1598963 HPLJ P2035 Printer	DXCM662	1 year	1	\$ 239.04	\$ 0.00	\$ 239.04
FREIGHT	DXCM662		1	\$ 13.01	\$ 0.00	\$ 13.01
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 252.05

**Business Reason or Justification:**

Replacing a EOL printer at above location.

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**Planned Location:**

Desktop

**If Other please specify:**

**Network Connection Required?**

☐ Yes ☒ No ☐ N/A

**LCIS installation assistance needed?**

☒ Yes ☐ No

**Date:**

**LCIS on-going support required?**

☒ Yes ☐ No ☐ N/A

**ITB or RFP completed?**

☐ Yes ☐ No ☒ N/A

**LCIS Management review completed?**

☒ Yes ☐ No

**Exclusion**

**DP Board Approved?**

☐ Yes ☒ No

Standard printer

**Exclusion**

**Date of Approval:**

12/16/2013

**Comments:**

Reviewed and prepared by Jeremy Burnat.  
Reviewed and approved by George Webb.

*George Webb  
12/16/2013*



CDWG.com | 800.594.4239

OE400SPS

## SALES QUOTATION

DXCM662

9763238

12/13/2013

**BILL TO:**  
KEVIN HELMINSKI  
1622 SPIELBUSCH AVE

**SHIP TO:**  
LUCAS COUNTY SHERIFF'S OFFICE  
Attention To: KEVIN HELMINSKI  
1622 SPIELBUSCH AVE

Accounts Payable  
TOLEDO , OH 43604

TOLEDO , OH 43604  
Contact: KEVIN  
HELMINSKI 419.213.4823

Customer Phone #419.213.4823

Customer P.O. # 12/13/13 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
SEAN BERGQUIST 877.325.3701		UPS Ground (1- 2 day)	Request Terms	GOVT-EXEMPT
QTY	ITEM NO	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	1598763	HP LJ P2035 30PPM Mfg#: CE461A#ABA- Contract: MARKET	239.04	239.04
SUBTOTAL				239.04
FREIGHT				13.01
TAX				0.00
US Currency				
<b>TOTAL</b>				<b>252.05</b>

CDW Government  
230 North Milwaukee Ave.  
Vernon Hills, IL 60061

Fax: 312.705.8283

**Please remit payment to:**  
CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515



# SHERIFF JOHN THARP

## LUCAS COUNTY

1622 Spielbusch Avenue • Toledo, OH 43604-5330

Courthouse Office: 419-213-4784  
Records/Dispatcher: 419-213-4941  
Corrections Center: 419-213-4924

December 13, 2013

Emergency : 9-1-1  
Fax: 419-255-3096

Jeremy Burnat  
Lucas County Information Services  
One Government Center, Suite 600  
Toledo, OH 43604

Subject: Purchase of Printer

Dear Mr. Burnat:

The Lucas County Sheriff's Office intends to purchase one (1) HP LJ P2035 Printer (\$252.05). This is a single user printer, and does NOT need to be networked.

This unit will replace the current HP LJ 4100TN printer being used by Judith Zalewski in the Sheriff's Civil Division Office. This printer has been serviced by LCIS recently and it has been determined it has reached the end of its useful life.

The quote for this item is attached. We will be utilizing funding from our Furtherance of Justice account for this purchase.

Sincerely,

Kevin Helminski  
Director of Finance & Operations  
Lucas County Sheriff's Office